Coastline College  
Curriculum Committee Minutes

10/02/2020, 1:30 to 4:00 pm

Zoom

**Committee Mandate: *To approve College curriculum.***

Participants/Members: X = present, EXC = excused, ABS = absent

| Name | Discipline or Area | Through Spring of: | Attendance |
| --- | --- | --- | --- |
| Alves, Mitchell | At-Large | 2022 | X |
| Blair, Shelly | Dean; Innovative Learning | Not Applicable | EXC |
| Bridges, Stephanie | English/Humanities | 2022 | X |
| Brock, Marilyn | At-Large | 2023 | X |
| Brown, Brandon | Career Programs | 2023 | X |
| Can, Minh | At-Large | 2021 | ABS |
| Cao, Thomas | Mathematics | 2022 | X |
| Chapman, Cheryl | Computer Technology | 2022 | X |
| Curry, Fred | At-Large | 2021 | X |
| Emerson, Dana | Dean; Westminster, Le-Jao Campus | Not Applicable | X |
| Evangelista, Amy | Counselor | 2022 | X |
| Fauce, Steven | SLOs Coordinator | Not Applicable | X |
| Grove, Timothy | English as a Second Language | 2023 | ABS |
| Harrison, Nate | Manager, Military | Not Applicable | ABS |
| Henry, Deborah | At-Large, Co-Chair | 2022 | X |
| Holliday, Ann | Special Education | 2022 | X |
| Isbell, Anna | Garden Grove Campus Representative | Not Applicable | X |
| Johnson, Dan | Social Science, Co-Chair | 2021 | X |
| Khan, Mahbub | Distance Learning | 2023 | ABS |
| Kim, Merry | Associate Dean; Garden Grove Campus | Not Applicable | X |
| Levenshus, Joshua | Mass Communications | 2022 | X |
| Mueller, Kate | Vice President of Student Services | Not Applicable | X |
| Neal, Tom | Dean; Newport Beach Campus | Not Applicable | X |
| Niehaus, Rachel | Health, Foods and Nutrition, Gerontology, Physical Education | 2021 | X |
| Oelstrom, Jeanne | Business | 2021 | X |
| Petry, Petra | International Language | 2022 | X |
| Rodriguez, Vince | Vice President of Instruction | Not Applicable | EXC |
| Salcedo, Daniel | Science | 2021 | X |
| Salimi, Layla | At-Large | 2023 | X |
| Shea, Nora | Librarian | Not Applicable | X |
| Weber, Daniel | Articulation Officer | Not Applicable | X |
| Woodard, Joel | Fine and Applied Arts | 2023 | X |
| Vacant | Associated Student Government Representative | 2021 | ABS |

Guest(s):

Boyd, Ryan (ESL Department Chair)

Gomez-Holbrook, Angela (DGA)

Jauregui, Melissa (District Program Support Specialist)

Lee, David (ART)

Thomas, Erin (BUS)

Zentner, Aeron (Director, Institutional Effectiveness & Planning)

Recorder: Ann French

## CALL TO ORDER

* 1. Welcome (quorum: 1:32 pm)
  2. Adoption of Agenda

**Motion to Approve: Weber Daniel (second: Curry, Fred). Approved.**

## REPORTS

* 1. Articulation Report: Daniel Weber
  2. Curriculum Institute:

## CONSENT CALENDAR

* 1. Placement Test removed from Requisite

**Effective Fall 2020**

* + 1. MATH C180 – Calculus 1
  1. Revision to Program Effective Term
     1. Business Economics Certificate of Accomplishment

From Fall 2021 to Spring 2021

* 1. Revised Credit Programs: Minor

**Effective Spring 2021**

* + 1. CompTIA Certificate of Accomplishment

Course number CST C191 revised to CST C191A

* + 1. Computer Networking: Cisco Associate in Science

Course number CST C191 revised to CST C191A

* + 1. Computer Networking: Cisco Certificate of Achievement

Course number CST C191 revised to CST C191A

* + 1. Cybersecurity Certificate of Achievement

Course number CST C191 revised to CST C191A

* + 1. Cybersecurity Associate in Science

Course number CST C191 revised to CST C191A

* + 1. Penetration Testing Certificate of Accomplishment

Course number CST C191 revised to CST C191A

**Motion to Approve: Curry, Fred (second: Weber, Daniel). Approved.**

## DISCUSSION ITEMS

* 1. Pathways Process – Aeron Zentner

Develop a process for assigning new programs to pathways.

Item 4.2 tabled to a later date.

* 1. Option 3 GE Requirement-Area 1C – Daniel Weber

Explore possibility of aligning with OCC and GWC

**Motion to Table: Brown, Brandon (Alves, Mitchell). Approved.**

## ACTION ITEMS

* 1. New Courses: Credit

**Effective Fall 2021**

These courses are crosslisted to avoid student confusion when looking for a digital art course but not knowing to look in DGA to find it. The originators would like to add Option 1, Area C General Education to the GE and Transfer Requirements Met section of both courses.

* + 1. ART C183/DGA C100

Semester Length: 54 lecture hours/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: student option.

This overview course is open to all students wanting to learn about the different areas of Digital Art and Media. Introduction to fundamental concepts, practices, and theories of digital art and media. Topics include the integration of traditional design, color, and compositional principles with contemporary digital tools. Demonstrations of digital image capture, image manipulation, illustration, layout, animation, 3D, and emerging technologies. This course is identical to DGA C100/ART C183. Transfer credit: CSU.

Originator: David Lee/Angela Gomez-Holbrook

**Motion to Approve: Chapman, Cheryl (second: Isbell, Anna). Approved.**

* + - 1. Distance Learning Approval Requested for ART C183/DGA C100

Online

Online/Classroom Hybrid

Live Interactive 2-way

**Motion to Approve DE: Curry, Fred (second: Brown, Brandon). Approved.**

Items 5.1.2 through 5.1.4 are being considered together. These courses have been designed for students that cannot take on-site lab courses due to COVID-19 and are missing out on hands-on skills they may need for their future professional careers such as how to use a pipet or microscope or how to type blood. These courses could also be used for high school camps so that high school students could learn lab skills.

* + 1. BIOL C195 – Lab Skills in Anatomy, 0.5 units

Semester Length: 4 lecture hours; 16 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: student option.

This laboratory class teaches technical skills needed in understanding microscopic and gross anatomy. Skills learned include use of the compound microscope, understanding tissue and staining properties, and dissection techniques. Transfer credit: CSU.

Originator: Deborah Henry

* + 1. BIOL C196 – Lab Skills in Microbiology, 0.5 hours

Semester Length: 4 lecture hours; 16 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: student option.

This laboratory class teaches students technical skills needed in microbiology. Skills learned include compound microscope, aseptic technique, gram staining, inoculation, and microbial plating and simple identification of microbes. Transfer credit: CSU.

Originator: Deborah Henry

* + 1. BIOL C197 – Lab Skills in Physiology, 0.5 hours

Semester Length: 4 lecture hours; 16 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: student option.

This laboratory class teaches technical skills needed in assessing basic physiological measurements. Skills learned include measuring blood pressure, pulse, respiratory rate, spirometry, cardiac, sensory and motor examinations, and basic blood typing. Transfer credit: CSU.

Originator: Deborah Henry

**Motion to Approve: Evangelista, Amy (second: Curry, Fred). Approved.**

This course has been designed for students that cannot take on-site lab courses due to COVID-19 and are missing out on hands-on skills they may need for their future professional careers such as how to use a pipet or microscope or how to type blood. These courses could also be used for high school camps so that high school students could learn lab skills.

* + 1. CHEM C198 – Lab Skills in Chemistry, 0.5 hours

Semester Length: 4 lecture hours; 16 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: student option.

This laboratory class teaches technical skills needed in understanding basic techniques and safety in chemistry. Skills learned include use of an analytical balance and pH meters, separation methods such as filtration and distillation, pipetting and titration techniques and spectroscopic analysis. Transfer credit: CSU.

Originator: Deborah Henry

**Motion to Approve: Isbell, Anna (second: Shea, Nora). Approved.**

* + 1. FN C177 – Global Perspectives of Food and Culture, 3 units

Semester Length: 54 lecture hours/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none: fee: none; grading method: student option.

This course uses anthropological concepts to examine the social, cultural, and ecological aspects of food, food production, material culture of food, and food resources in a global, historical, and comparative perspective. Examines how food choices affect personal health, lifestyle, environment, and the wider human society. This course is identical to ANTH C175.Transfer credit: CSU.

Originator: Moises Plascencia

**Motion to Approve: Neal, Tom (second: Petry, Petra). Approved.**

* + - 1. Distance Learning Approval Requested for FN C177

Online

Online/Classroom Hybrid

**Motion to Approve DE: Brown, Brandon (second: Weber, Daniel). Approved.**

Items 5.1.7 and 5.1.7.1 tabled. Committee recommends removing the first sentence of the description; uses data that will quickly become out-of-date. Programs that GERO C220 are part of need to be revised to include this course.

* + 1. HSVC C220 – Controversies and Ethical Issues in Aging, 3 units

Semester Length: 54 lecture hours/0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: SOC C120: fee: none; grading method: student option.

The proportion of people over 65 is approaching 20% and with increasing life expectancy this leads to many societal issues that must be addressed. This multidisciplinary course addresses current issues such as: Should health care be rationed based on age; families be required to be responsible for their aging relatives, and will retirement become obsolete? what will they do with their time, and what will give their lives meaning and purpose? How will our social institutions such as social security and Medicare meet the challenges and increasing costs of an aging population as our fertility rates decrease? This course is relevant to the older adult population and those working with this population. Biological, psychological, and sociological issues that affect the aged such as health, housing, legislation, education, safety, employment, and grief are covered. Professional issues such as ethics, job burnout, and dealing with loss are also discussed. Emphasis is placed on meeting these needs in the local area with an investigation of community resources. This course is identical to GERO C220. Transfer credit: CSU.

Originator: Matt Quinlan

* + - 1. Distance Learning Approval Requested for HSVC C220

Online

Online/Classroom Hybrid

Live Interactive 2-way

**Motion to Table: Neal, Tom (second: Henry, Deborah). Approved.**

* 1. New Courses: Noncredit

**Effective Fall 2021**

The course number has revised since the last meeting to consistent with the established numbering convention of other courses.

* + 1. ENGL C080N – Composition Support, 18 hours, Noncredit

Semester Length: 18 lecture hours; 0 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: Students should enroll in Composition Support while concurrently enrolled in a transfer-level course with writing/reading activities. Not recommended for students currently on the ESL pathway; fee: none; grade: pass/no pass/satisfactory progress.

Composition Support helps students in transfer-level courses from all academic disciplines refine their writings and interpret readings assigned in those courses. In a workshop setting students in this tuition-free, noncredit, supplemental course may upgrade their grammar, punctuation, organization, sentences, paragraphs, writing styles, formats, essays, study skills, and reading comprehension. This course is open entry/exit, so students may enroll when they need assistance. Part of the Preparation for College Writing certificate. Not transferable.

Originator: Scott Davis

**Motion to Approve: Alves, Mitchell (second: Isbell, Anna). Approved.**

* + - 1. Distance Learning Approval Requested for ENGL C080N

Online

Online/Classroom Hybrid

Live Interactive 2-way

Text – One Way

**Motion to Approve DE: Weber, Daniel (second: Brown, Brandon). Approved.**

* 1. Reinstate Credit Course

**Effective Fall 2021**

Item 5.3.1 tabled. The same programs that KIN C101 is a part of need to be revised to include PE C101. Assigned Disciplines area needs to match KIN C101; GE and Transfer Requirement Met area needs to match KIN C01.

* + 1. PE C101 – Personal Fitness and Wellness

**Motion to Table: Henry, Deborah (second: Weber, Daniel). Approved.**

* 1. Revised Credit Courses: Major

**Effective Fall 2021**

Item 5.4.1 tabled. Committee recommends removing the first sentence of the description; uses data that will quickly become out-of-date. Programs that have GERO C220 need to be updated to include HSVC C220 (crosslisted course). Effective term cannot be Spring 2021; course title would not match what is listed in the programs.

* + 1. GERO C220 – Controversies and Ethical Issues in Aging

From To

Title Professional Issues in Gerontology

**Controversies and Ethical Issues in Aging**

See CurricUNET for changes to description, crosslisted with HSVC C220, methods of instruction (+Live Interactive 2-way), instructional techniques, textbooks, DE addendum

Originator: Laurie Runk

**Motion to Table: Neal, Tom (second: Henry, Deborah). Approved.**

* 1. Revised Credit Courses: Minor

**Effective Spring 2021**

* + 1. ART C120 – Drawing 1

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: David Lee

* + - 1. Distance Learning Approval Requested for ART C120

Online

Online/Classroom Hybrid

2 way interactive

**Motion to Approve DE: Henry, Deborah (second: Isbell, Anna). Approved.**

Items 5.5.2 through 5.5.6 are being considered together. DE addendums and textbooks updated.

* + 1. ART C122 – Painting 1

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: David Lee

* + - 1. Distance Learning Approval Requested for ART C122

Online

Online/Classroom Hybrid

2 way interactive

**Motion to Approve DE: Henry, Deborah (second: Isbell, Anna). Approved.**

* + 1. ART C140 – Advanced Drawing

See CurricUNET for changes to methods of instruction (+online, 2 way interactive), DE addendum

Originator: David Lee

* + 1. ART C142 – Painting 2

See CurricUNET for changes to methods of instruction (+Hybrid, 2 way interactive), DE addendum

Originator: David Lee

* + 1. ART C152 – History and Appreciation of Ceramics

See CurricUNET for changes to textbooks

Originator: David Lee

* + 1. ART C179 – East Asian Brush Painting Teaching Techniques

See CurricUNET for changes to textbooks

Originator: David Lee

**Motion to Approve: Isbell, Anna (second: Alves, Mitchell). Approved.**

Items 5.5.7 and 5.5.8 are being considered together. Minor changes to update DE approval and addendums.

* + 1. BIOL C180 – Cell and Molecular Biology

See CurricUNET for changes to justification, methods of instruction, DE addendum added

Originator: Steven Fauce

**Motion to Approve: Alves, Mitchell (second: Brown, Brandon). Approved.**

* + - 1. Distance Learning Approval Requested for BIOL C180

Online

Online/Classroom Hybrid

2 way interactive

**Motion to Approve DE: Henry, Deborah (second: Weber, Daniel). Approved.**

* + 1. BIOL C185 – Diversity of Organisms

See CurricUNET for changes to justification, methods of instruction, textbooks, DE addendum added

Originator: Steven Fauce

**Motion to Approve: Alves, Mitchell (second: Brown, Brandon). Approved.**

Items 5.5.9 through 5.5.15 are being considered together. Distance Education approval only with effective term of Spring 2021.

* + 1. ESL C035 – Grammar, Reading, and Writing 3A

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C035

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C039 – Grammar, Reading, and Writing 3B

See CurricUNET for changes methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C039

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C049 – Listening and Speaking Skills 3A

See CurricUNET for changes to methods of instruction, DE Addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C049

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C052 – Listening and Speaking Skills 3B

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C052

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C054 – Grammar, Reading, and Writing 4A

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C054

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C056 – Listening and Speaking Skills 4

See CurricUNET for changes to methods of instruction, DE Addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C056

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C099 – Advanced Composition

See CurricUNET for changes to methods of instruction, DE Addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C099

Online

Online/Classroom Hybrid

2 way interactive

**Motion to Approve DE: Holliday, Ann (second: Evangelista, Amy). Approved.**

**Effective Spring 2021**

The textbook has been updated to an OER.

* + 1. BUS C100 – Introduction to Business

See CurricUNET for changes to textbooks

Originator: Erin Thomas

**Motion to Approve: Chapman, Cheryl (second: Henry, Deborah). Approved.**

**Effective Fall 2021**

The requisite has been removed.

* + 1. BUS C120 – Personal Finance

See CurricUNET for changes to requisite

Originator: Stacey Smith

**Motion to Approve: Alves, Mitchell (second: Weber, Daniel). Approved.**

Course aligned with C-ID DMGR 110 description.

* + 1. DGA C135 – Digital Media Design Principles

See CurricUNET for changes to description, aligning with C-ID DMGR 110, textbooks

Originator: Angela Gomez-Holbrook

**Motion to Approve: Isbell, Anna (second: Shea, Nora). Approved.**

Items 5.5.19 through 5.5.24 are being considered together. Requisites have been removed to align with changes to the practice of using of placement tests. The changes suggested in the comments pertaining to content and descriptions should be incorporated into another revision of the courses to give the committee opportunity to review the changes.

* + 1. ESL C039 – Grammar, Reading, and Writing 3B

See CurricUNET for changes to requisite, advisory, objectives, content, instructional techniques, methods of evaluation, textbooks

Originator: Ryan Boyd

* + 1. ESL C049 – Listening and Speaking Skills 3A

See CurricUNET for changes to requisite, advisory, SLOs, content, assignments, methods of evaluation, textbooks

Originator: Ryan Boyd

* + 1. ESL C052 – Listening and Speaking Skills 3B

See CurricUNET for changes to requisite, advisory

Originator: Ryan Boyd

* + 1. ESL C054 – Grammar, Reading, and Writing 4A

See CurricUNET for changes to requisite, advisory, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C056 – Listening and Speaking Skills 4

See CurricUNET for changes to requisite, advisory, instructional techniques, assignments

Originator: Ryan Boyd

* + 1. ESL C099 – Listening and Speaking Skills 4

See CurricUNET for changes to requisite, advisory, instructional techniques

Originator: Ryan Boyd

**Motion to Approve: Brown, Brandon (second: Weber, Daniel). Approved.**

Item 5.5.25 tabled. The same programs that KIN C101 is a part of need to be revised to include PE C101.

* + 1. PE C101 – Personal Fitness and Wellness

See CurricUNET for changes to description, crosslisted with KIN C101, assignments, DE Addendum

Originator: Laurie Runk

**Motion to Table: Henry, Deborah (second: Weber, Daniel). Approved.**

* 1. Revised Noncredit Courses: Minor

**Effective Spring 2021**

Items 5.6.1 through 5.6.5 are being considered together. Distance Education approval only with effective term of Spring 2021.

* + 1. ESL C011N – Sentence Structure 1

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C011N

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C012N – Reading and Writing 1

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C012N

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C013N – Listening and Conversation 1

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C013N

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C028N – English as a Second Language for Citizenship 1

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C028N

Online

Online/Classroom Hybrid

2 way interactive

* + 1. ESL C038N – English as a Second Language for Citizenship 2

See CurricUNET for changes to methods of instruction, DE addendum added

Originator: Ryan Boyd

* + - 1. Distance Learning Approval Requested for ESL C038N

Online

Online/Classroom Hybrid

2 way interactive

**Motion to Approve: Weber, Daniel (second: Brown, Brandon). Approved.**

**Effective Fall 2021**

Items 5.6.6 through 5.6.22 are being considered together.

* + 1. ESL C011N – Sentence Structure 1

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C012N – Reading and Writing 1

See CurricUNET for changes to advisory, open entry/open exit, methods of evaluation

Originator: Ryan Boyd

* + 1. ESL C013N – Listening and Conversation 1

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C016N – Basic Computer Terminology and Skills

See CurricUNET for changes to open entry/open exit

Originator: Ryan Boyd

* + 1. ESL C022N – Reading, Writing, and Grammar 1B

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C023N – Speaking and Listening 1B

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C025N – Pronunciation Skills – Beginning

See CurricUNET for changes to advisory, open entry/open exit

Originator: Ryan Boyd

* + 1. ESL C028N – English as a Second Language for Citizenship 1

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C032N – Reading, Writing, and Grammar 2A

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C033N – Speaking and Listening 2A

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C038N – English as a Second Language for Citizenship 2

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C042N – Reading, Writing, and Grammar 2B

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C043N – Speaking and Listening 2B

See CurricUNET for changes to advisory, open entry/open exit, instructional techniques

Originator: Ryan Boyd

* + 1. ESL C081N – Grammar and Sentence Structure-High Intermediate to Advanced

See CurricUNET for changes to advisory, open entry/open exit

Originator: Ryan Boyd

* + 1. ESL C083N – Speaking and Listening Skills-High Intermediate to Advanced

See CurricUNET for changes to advisory, open entry/open exit

Originator: Ryan Boyd

* + 1. ESL C084N – English Idioms and Contemporary Expressions-High Intermediate to Advanced

See CurricUNET for changes to advisory, open entry/open exit

Originator: Ryan Boyd

* + 1. ESL C085N – Pronunciation Skills - Intermediate to Advanced

See CurricUNET for changes to advisory, open entry/open exit

Originator: Ryan Boyd

**Motion to Approve: Cao, Thomas (second: Evangelista, Amy). Approved.**

* 1. New Programs: Credit

**Effective Fall 2021**

This new program combines the lab courses just approved. It recognizes those students who complete all four lab courses and would be useful for high school students to include on their college application. A definition of what a skills certificate is will need to be provided to include in the catalog.

* + 1. Preprofessional Laboratory Experience – Skills Certificate

This program encompasses the four major areas of laboratory skills of the preprofessional student. Students who finish this program will have mastered the hands-on basic laboratory skills covered in the courses Human Anatomy (BIOL C220), Microbiology (BIOL C210), Human Physiology (BIOL C225), and Introduction to Chemistry (CHEM C110).

Program Level Student Learning Outcomes

1. Demonstrate safe skills in the use of the compound microscope and anatomical dissections
2. Aseptically work with bacterial cultures and demonstrate comfortability with microscopy, staining, and metabolic testing
3. Perform basic physiological measurements and tests
4. Safely and accurately use chemistry laboratory tools such as balances, pipets and analytical instrumentation.

**Required Courses**

Lab Skills in Anatomy BIOL C195 0.5

Lab Skills in Microbiology BIOL C196 0.5

Lab Skills in Physiology BIOL C197 0.5

ab Skills in Chemistry CHEM C198 0.5

**Total Units 2**

Originator: Deborah Henry

**Motion to Approve: Brown, Brandon (second: Shea, Nora). Approved.**

* 1. Revise Programs-Noncredit

**Effective Fall 2021**

Item 5.81. tabled. The proposal is not visible to committee members in CurricUNET. Curriculum Committee needs to review the proposal prior to the October 23 meeting. Include the CurricUNET comparison report with the next committee agenda.

* + 1. Preparation for College Writing – Certificate of Competency

Required Course: Add ENGL C080N – Composition Support

Hours: Increase total program hours from 110 to 126

See CurricUNET for changes to description, Program Outcomes, career opportunities

Originator: Scott Davis

**Motion to Table: Brown, Brandon (second: Petry, Petra). Approved.**

## ADJOURNMENT

* 1. Meeting adorned at 4:00 pm

Next Meeting: October 23, 2020, 1:30 pm via Zoom

Due date for submitting proposals to the agenda: Monday, October 12, 2020

*In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Curriculum Committee record the votes of all Members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*